

# Information for Applicants

PACIFIC TECHNICAL ASSISTANCE MECHANISM 2 (PACTAM2)

Public Financial Management Adviser

Treasury Department, Ministry of Finance and Economic  
Development, Tuvalu

## Treasury Adviser

<b>PACTAM2 Partner Organisation:</b>	Treasury Department, Ministry of Finance and Economic Development
<b>Address:</b>	Government building, Funafuti
<b>Length of assignment:</b>	24 months
<b>Remuneration</b>	<p>PACTAM2 is funded by the Australian Department of Foreign Affairs and Trade (DFAT). The <a href="#">Adviser Remuneration Framework</a> (ARF) is a set of market-based, long and short term remuneration rates applying to aid-funded advisers that are commercially contracted by DFAT directly, or through a managing contractor such as Scope Global.</p> <p>All PACTAM advisers are eligible for the mobility allowance which compensates long-term advisers for personal impacts and cost of living differences associated with leaving their permanent country of residence. The Mobility Allowance is calculated as a percentage of the monthly remuneration and varies depending on the job level and whether the adviser is accompanied.</p> <p>The ARF calculator provides the maximum rate. Following consultation with country programs, DFAT have instructed Scope Global to apply a 50 percent Mobility Allowance to all Advisers participating in the PACTAM2 program.</p> <p><u>ARF Professional Discipline Category:</u> C</p> <p><u>ARF Job Level:</u> 4</p> <p><u>ARF Monthly Rate Band:</u> \$12,545.00 to \$15,682.00 AUD</p>
<b>Benefits</b>	<ul style="list-style-type: none"> <li>• Mobility (50%) and special location allowances</li> <li>• Reimbursement of rental accommodation costs to DFAT approved rates</li> <li>• Pre-departure briefing for Advisers</li> <li>• In-country orientation</li> <li>• Flights, medicals, and insurance</li> <li>• Counselling and mental health services</li> <li>• Ongoing assignment monitoring and support</li> </ul>
<b>Work hours/days</b>	<ul style="list-style-type: none"> <li>• Official work hours are 9am to 5pm (Monday to Friday) although a flexible approval to working hours will often apply.</li> <li>• Under the ARF terms and conditions the allocation of paid time off forms part of the remuneration package. The annual allocation is 20 days recreation leave and 10 days personal leave, which can be taken as sick leave, carer's leave or travel days to access recreation leave</li> <li>• Advisers observe the local public holidays in Tuvalu.</li> </ul>

<p><b>Additional information</b></p>	<p>All shortlisted applicants will be invited to travel to the partner country for an interview. In country interviews are scheduled to take place the week of 12 November 2018 in Tuvalu. Pre-departure briefing for the successful applicant will be held in Adelaide prior to mobilisation in December.</p> <p>The selection process also involves a medical screening process to ensure that shortlisted candidates are medically fit to take up this position in Tuvalu. In addition to communications via letters, email, telephone, skype and/or fax, the PACTAM2 Scope Global staff will meet with the Adviser in country at least once, annually.</p> <p>Deployment is subject to:</p> <ul style="list-style-type: none"> <li>• Formal approval from DFAT and the Partner Government;</li> <li>• Procurement of visa and work permits;</li> <li>• Satisfactory medical examination for the applicant and accompanying dependants/partner/children (if applicable);</li> <li>• Satisfactory police check for adviser and accompanying partner (including international police checks);</li> <li>• Participation in the pre-departure briefing</li> </ul> <p>PACTAM2 advisers must adhere to Scope Global’s and DFAT’s policies on Child Protection, Fraud and Anticorruption, Code of Conduct and other additional policies.</p>
<p><b>Background</b></p>	<ul style="list-style-type: none"> <li>• Scope Global is a specialist project management company with people as the focus of its program delivery. We work on behalf of our clients to build capacity of local people, and our vision is to enable people to positively change their world</li> <li>• The Government of Tuvalu has requested assistance in recruiting and supporting the above position through the Pacific Technical Assistance Mechanism 2 (PACTAM2)</li> <li>• PACTAM2 is funded by the Government of Australia through its official aid agency, DFAT, and is managed by Scope Global</li> <li>• PACTAM2 operates in 12 Pacific Island countries, providing both internationally and/or regionally recruited advisers in the form of placements within Partner Government Ministries, local non-government organisations (NGOs), regional organisations or at DFAT Posts. The goal is to provide technical advice on the design and implementation of an efficient and effective assistance program in the Pacific</li> </ul>

## ROLES & RELATIONSHIPS



AS THE MANAGING CONTRACTOR, SCOPE GLOBAL FACILITATES, MANAGES AND COORDINATES ALL PROGRAM ACTIVITIES.

## IN 2015/16 ADVISERS BY ASSIGNMENT LOCATION



## ELIGIBLE PARTNER ORGANISATIONS

**PARTNER GOVERNMENTS**

**NON-GOVERNMENT ORGANISATIONS**

**REGIONAL ORGANISATIONS**

**DFAT POSTS**

## CROSS-CUTTING THEMES ADDRESSED BY ADVISER ROLES

**FRAUD CONTROL  
AND ANTI-CORRUPTION**  
**GENDER EQUALITY**  
**MAKING PERFORMANCE COUNT**  
(ENHANCING THE ACCOUNTABILITY AND  
EFFECTIVENESS OF AUSTRALIAN AID)  
**DISABILITY INCLUSIVE  
DEVELOPMENT**  
**DISASTER RISK REDUCTION**  
**CHILD PROTECTION**  
**ENVIRONMENTAL AND  
RESETTLEMENT SAFEGUARDS**  
**HIV/AIDS**

## GENDER OF ADVISERS

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FOR FURTHER INFORMATION ABOUT  
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